



WEST LIBERTY GUN CLUB, INC

Minutes for September 25, 2024

Opening:

The September regular board meeting of the West Liberty Gun Club, Inc. was called to order by President John Riggs at 6:32 PM on September 25, 2024 on a video conference call via Zoom.

Roll call of Board Members by: President John Riggs

Present: President John Riggs, Vice-President, Austin Collins, Treasurer, Tomma Riggs, CRO, Ian Wicke, Secretary, Brian Alatalo

Directors: Leland Belding, Bruce Guither, Kyle Hurst, Bob Jensen, Don McConnel, Jim Meier.

Absent: Bruce Guither, Leland Belding, Austin Collins

There were also 2 regular members in attendance: Aaron Gillman, Robert Russell

Approval of Agenda:

Are there any additions to the September agenda? Yes, Leland's proposal for the .22 Gallery Upgrade.

Motion to approve the September agenda as presented/amended by Kyle Hurst

Second by Bob Jensen

Any discussion Yes / **No**

All In Favor / Any Opposed - Motion - **Carried** / Failed

Approval of Minutes of the August meeting and Board Reports:

Are there any additions or corrections to the minutes of the August meeting?

Motion to approve the minutes as distributed/amended by Tomma Riggs

Second by Kyle Hurst

Any discussion Yes / **No**

All In Favor / Any Opposed - Motion - **Carried** / Failed

WLGC Board Elections for 2024/2025:

To be more efficient with board members' time, we will begin the 2024/2025 election process at this time to allow for any tally of votes to be completed before the New Business Section of this meeting.

The following Board Positions are up for election/re-election.

President (1-Year Term) (Current – John Riggs)

Vice-President (1-Year Term) (Current – Austin Collins)

CRO (1-Year Term – New Term Begins January 1, 2025) (Current – Ian Wicke)

Treasurer (2-Year Term) (Current – Tomma Riggs)

Three (3) Director Positions (2-Year Terms) (Current: Bruce Guither, Kyle Hurst and Bob Jensen)

If any position(s) are uncontested, then the vote may take place at this time. Contested position votes will be collected via email to the Secretary and the totals presented during New Business.

○ President: **John Riggs**

Motion by Tomma Riggs Second by Brian Alatalo

Any discussion Yes / **No**

All In Favor / Any Opposed - Motion - **Carried** / Failed

○ Vice-President: **Austin Collins**

Motion by John Riggs Second by Bob Jensen

Any discussion Yes / **No**

All In Favor / Any Opposed - Motion - **Carried** / Failed

○ Chief Range Officer: **Ian Wicke**

Motion by John Riggs Second by Brian Alatalo

Any discussion Yes / **No**

All In Favor / Any Opposed - Motion - **Carried** / Failed

○ Treasurer: **Tomma Riggs**

Motion by John Riggs Second by Jim Meier

Any discussion Yes / **No**

All In Favor / Any Opposed - Motion - **Carried** / Failed

o Three Director Positions:

#1 **Robert Russell**

#2 **Bob Jensen**

#3 **Kyle Hurst**

#1 Motion by John Riggs Second by Jim Meier

Any discussion Yes / **No**

All In Favor / Any Opposed - Motion - **Carried** / Failed

#2 Motion by John Riggs Second by Brian Alatalo

Any discussion Yes / **No**

All In Favor / Any Opposed - Motion - **Carried** / Failed

#3 Motion by John Riggs Second by Tomma Riggs

Any discussion Yes / **No**

All In Favor / Any Opposed - Motion - **Carried** / Failed

Secretary's Report: Brian Alatalo

Orientation and Club Safety Attendance:

Dates: August 29, 2024 - September 25, 2024

New Members: 6

WLGCC Current Membership: 349 (including associates)

Chief Range Officer's Report: Ian Wicke

Vice-President's Report: Austin Collins

President's Report: John Riggs

A special thanks from the entire board and the members to Dale Kofron for getting all of the pistol gallery steel targets repaired. This area is a big draw for new members to the club and is heavily used. Thank you Dale.

WLGCC Treasurer's Report for August 31, 2024: Tomma Riggs

- (See Attachment 1 & 2)

Motion to accept Treasurer's Report as presented/amended by Brian Alatalo Second by Jim Meier

Any discussion Yes / **No**

All In Favor / Any opposed - Motion - **Carried** / Failed

Motion to approve the Board reports as presented

by Kyle Hurst Second by Tomma Riggs

Any discussion Yes / **No**

All In Favor / Any opposed - Motion - **Carried** / Failed

Special Committee Reports:

Building & Long-Range Planning:

Grants and Donations:

Policy Manual and By-Laws Review Committee:

Membership Drive Committee:

Competition Matches:

WLPS - USPSA / SCSA / RCSA / 3-Gun - Monthly Activity Report: Ian Wicke / John Riggs

Monthly Activity Report for NRA & Other Sanctioned Matches:

Range Rental Training Activity:

Regular Business:

Old Business (Open or Tabled Issues):

-

New Business:

- Election Results / Final Vote Counts for Contested Positions
- Leland's .22 Gallery Proposal Upgrade Addition
 1. Motion to add a discussion of Leland's proposal
by Kyle Hurst Second by Jim Meier
Any discussion **Yes** / No
All In Favor / Any opposed - Motion - **Carried** / Failed
 2. Motion to approve Leland's proposal
by Kyle Hurst Second by Jim Meier
Any discussion **Yes** / No
All In Favor / Any opposed - Motion - **Carried** / Failed
 3. Motion to increase the budget for the .22 Gallery project to not exceed \$2500.
by Tomma Riggs Second by Bob Jensen
Any discussion **Yes** / No
All In Favor / Any opposed - Motion - **Carried** / Failed

Board Member Communications:

This is the time and place for board members to relay information, messages, items of interest to the board or request items be placed on future agendas.

Date and location for Next Board Meeting:

October 23, 2024, 6:30 PM on a video conference call via Zoom.

Adjournment by President John Riggs.

Motion to conclude business and adjourn by Kyle Hurst

Second by Jim Meier

Any discussion **Yes** / No

All In Favor / Any opposed - Motion - **Carried** / Failed

President John Riggs adjourned the meeting at 7:21 PM

West Liberty Gun Club, Inc.

Balance Sheet Comparison

As of August 31, 2024

	TOTAL		
	AS OF AUG 31, 2024	AS OF AUG 31, 2023 (PY)	CHANGE
ASSETS			
Current Assets			
Bank Accounts			
1000 RO Office Cash	100.00	100.00	0.00
1050 Match Petty Cash	100.00	100.00	0.00
1100 Checking-WLGC General	11,412.14	2,162.64	9,249.50
1200 Checking - Practical Shooters	13,513.60	10,520.42	2,993.18
1400 Hills Bank CD 0401	113,796.75	0.00	113,796.75
1450 Hills Money Market	14,669.78	31,864.82	-17,195.04
1460 Hills Bank CD 6426 (deleted)	0.00	90,978.12	-90,978.12
Total Bank Accounts	\$153,592.27	\$135,726.00	\$17,866.27
Accounts Receivable			
1800 Accounts receivable (A/R)	430.73	-320.14	750.87
Total Accounts Receivable	\$430.73	\$ -320.14	\$750.87
Other Current Assets			
1350 Supplies Inventory	0.00	0.00	0.00
1900 *Undeposited Funds	0.00	31.40	-31.40
Total Other Current Assets	\$0.00	\$31.40	\$ -31.40
Total Current Assets	\$154,023.00	\$135,437.26	\$18,585.74
Fixed Assets			
1520 Machinery & Equipment	21,118.79	21,118.79	0.00
1550 Indoor Range	41,984.10	41,984.10	0.00
1551 Office-Shed	5,636.73	5,636.73	0.00
1552 USPSA Storage	3,775.00	3,775.00	0.00
1560 Land Improvements	56,485.14	56,485.14	0.00
1565 Accumulated Depreciation	-65,998.00	-57,657.00	-8,341.00
Total Fixed Assets	\$63,001.76	\$71,342.76	\$ -8,341.00
TOTAL ASSETS	\$217,024.76	\$206,780.02	\$10,244.74
LIABILITIES AND EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
2000 Accounts Payable	0.00	0.00	0.00
Total Accounts Payable	\$0.00	\$0.00	\$0.00
Other Current Liabilities			
2560 Sales Tax Payable	292.81	4,495.66	-4,202.85
2600 NRA Memberships Payable	-150.00	-210.00	60.00
2610 Gate Key Deposits	5,480.00	5,030.00	450.00
Out Of Scope Agency Payable	0.00	0.00	0.00

West Liberty Gun Club, Inc.

Balance Sheet Comparison

As of August 31, 2024

	TOTAL		
	AS OF AUG 31, 2024	AS OF AUG 31, 2023 (PY)	CHANGE
Total Other Current Liabilities	\$5,622.81	\$9,315.66	\$ -3,692.85
Total Current Liabilities	\$5,622.81	\$9,315.66	\$ -3,692.85
Total Liabilities	\$5,622.81	\$9,315.66	\$ -3,692.85
Equity			
3000 Opening Bal Equity	0.00	0.00	0.00
3200 Unrestricted Net Assets	204,235.09	210,170.76	-5,935.67
Net Income	7,166.86	-12,706.40	19,873.26
Total Equity	\$211,401.95	\$197,464.36	\$13,937.59
TOTAL LIABILITIES AND EQUITY	\$217,024.76	\$206,780.02	\$10,244.74

West Liberty Gun Club, Inc.

Profit and Loss Comparison

October 2023 - August 2024

	TOTAL		
	OCT 2023 - AUG 2024	OCT 2022 - AUG 2023 (PY)	CHANGE
Income			
4000 Match Income			
4100 Practical Shooting	771.39	-164.96	936.35
4110 USPSA	4,770.00	5,675.00	-905.00
4120 Steel Challenge	4,016.00	4,485.00	-469.00
Total 4100 Practical Shooting	9,557.39	9,995.04	-437.65
4200 3Gun Match Income	750.00		750.00
Total 4000 Match Income	10,307.39	9,995.04	312.35
4400 Membership Dues	3,575.34	5,176.00	-1,600.66
4500 Program Income			
4510 Public Use	1,545.00	2,520.00	-975.00
4520 Target and Ammo Sales	81.25	45.25	36.00
4530 Range Rental		720.00	-720.00
Total 4500 Program Income	1,626.25	3,285.25	-1,659.00
4600 NRA Commissions	87.00	208.00	-121.00
4700 Donations	74.24	27.15	47.09
4710 Steve Yeater Donations	8,273.00		8,273.00
Total 4700 Donations	8,347.24	27.15	8,320.09
4990 Other revenue	150.00		150.00
Uncategorized Income	9.47		9.47
Total Income	\$24,102.69	\$18,691.44	\$5,411.25
Cost of Goods Sold			
5000 Comp'd Match Fees			
5010 USPSA	120.00	120.00	0.00
5020 Steel Challenge	160.00	45.00	115.00
Total 5000 Comp'd Match Fees	280.00	165.00	115.00
Total Cost of Goods Sold	\$280.00	\$165.00	\$115.00
GROSS PROFIT	\$23,822.69	\$18,526.44	\$5,296.25
Expenses			
6100 Administrative Expense			
6130 Computer/software expenses	1,442.48	1,087.70	354.78
6140 Dues and Membership Fees	309.00	312.00	-3.00
6150 Office Supplies	989.47	879.85	109.62
6160 Range Officer Expenses	236.70	1,075.41	-838.71
6165 Office/General Administrative Expenses	309.81		309.81
6180 Miscellaneous	6.10	24.26	-18.16
Total 6100 Administrative Expense	3,293.56	3,379.22	-85.66

West Liberty Gun Club, Inc.

Profit and Loss Comparison

October 2023 - August 2024

	TOTAL		
	OCT 2023 - AUG 2024	OCT 2022 - AUG 2023 (PY)	CHANGE
6200 Match Expenses			
6210 Targets	-345.00	26.00	-371.00
6211 USPSA	290.00	339.00	-49.00
6213 3Gun	55.00		55.00
Total 6210 Targets	0.00	365.00	-365.00
6220 Pastors	187.75	-153.00	340.75
6221 USPSA	150.00	153.00	-3.00
6223 3Gun	16.00		16.00
Total 6220 Pastors	353.75	0.00	353.75
6230 Activity Fees	-527.50	-567.96	40.46
6231 USPSA	420.00	1,417.48	-997.48
6232 Steel Challenge	638.62	389.48	249.14
Total 6230 Activity Fees	531.12	1,239.00	-707.88
6240 Miscellaneous	-370.36	-1,184.05	813.69
6241 USPSA	343.64	630.41	-286.77
6242 Steel Challenge	925.30	928.16	-2.86
6243 3Gun	106.66		106.66
6246 USPSA/SCSA Operational	4,476.43	4,390.54	85.89
Total 6240 Miscellaneous	5,481.67	4,765.06	716.61
6250 Prizes and Awards	-770.00	-188.00	-582.00
6251 USPSA	380.00		380.00
6255 Food/Catering	1,021.00	376.15	644.85
Total 6250 Prizes and Awards	631.00	188.15	442.85
6270 Stripe Fees			
6271 USPSA	67.14		67.14
6272 SCSA	244.24		244.24
6273 Stripe Fees - 3Gun	27.00		27.00
Total 6270 Stripe Fees	338.38		338.38
Total 6200 Match Expenses	7,335.92	6,557.21	778.71
6300 Operating Expenses			
6320 Cleaning	53.01		53.01
6330 Depreciation	8,341.00	8,548.00	-207.00
6340 Facilities and Equipment		837.42	-837.42
6345 Groundkeeping	4,113.95	2,545.44	1,568.51
6346 Security	227.62	709.15	-481.53
Total 6340 Facilities and Equipment	4,341.57	4,092.01	249.56
6350 Insurance			
6351 Liability Insurance	6,057.00	5,287.00	770.00
Total 6350 Insurance	6,057.00	5,287.00	770.00
6360 QuickBooks Payments Fees	378.27	379.64	-1.37

West Liberty Gun Club, Inc.

Profit and Loss Comparison

October 2023 - August 2024

	TOTAL		
	OCT 2023 - AUG 2024	OCT 2022 - AUG 2023 (PY)	CHANGE
6370 Repairs and Maintenance	747.91	9,297.90	-8,549.99
6371 Equipment Repairs & Maintenance	846.34		846.34
6380 Utilities			
6381 Electric Expense	1,621.80	1,305.91	315.89
6382 Portable Restroom Expense	3,298.81	3,172.56	126.25
6384 Telephone, Telecommunications	2,426.62	890.97	1,535.65
Total 6380 Utilities	7,347.23	5,369.44	1,977.79
6390 Miscellaneous	38.91	32.93	5.98
Total 6300 Operating Expenses	28,151.24	33,006.92	-4,855.68
6400 Sales Tax Expense	-214.89	2,631.45	-2,846.34
8100 Reconciliation Discrepancies	-131.18	79.00	-210.18
Total Expenses	\$38,434.65	\$45,653.80	\$ -7,219.15
NET OPERATING INCOME	\$ -14,611.96	\$ -27,127.36	\$12,515.40
Other Income			
7100 Interest			
7110 Bank Account Interest	11.45	11.48	-0.03
7115 MMA Interest	45.66	72.45	-26.79
7120 Short-term CD Interest	2,827.93	272.43	2,555.50
Total 7100 Interest	2,885.04	356.36	2,528.68
Total Other Income	\$2,885.04	\$356.36	\$2,528.68
NET OTHER INCOME	\$2,885.04	\$356.36	\$2,528.68
NET INCOME	\$ -11,726.92	\$ -26,771.00	\$15,044.08